Advant**EDGE**

AdvantEDGE Agendas & Minutes uses quick, easy drop down lists or tick lists, to provide the meeting agenda/minute framework, so that the user merely completes the content.

Items produced include

- Agendas
- Minutes
- Action Lists
- Councillors' meeting diaries

Committees

- Committee definitions and Councillor membership
- Details of all Councillors, Staff, Officers and non-Councillors

Diary

- Prepare a schedule of all meetings
- Flexible diary reports, e.g. meeting date report for an individual Councillor or Committee

Agendas

- Lists of agenda subjects maintained on a committee basis and used to create agendas
- Further information can simply be added to the subject prior to producing the agenda
- Different headers and footers can be created for different Committee agendas
- Existing agendas can be used and then altered to create new agendas quickly

Minutes

- Can choose to use the agenda layout or a previous set of minutes for writing the new minutes
- Confidential sections can be identified and printed separately
- Different headers and footers can be created for different Committee minutes
- Record the attendance of Councillor members
- Reporting facility to search through minutes to find every occurrence of when a subject was discussed

Action Lists

- Produces Action Lists and allows these to be carried forward or completed as required
- All reports easily exported to Microsoft Word/Excel or e-mailed directly to Councillors

EDGE
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www.advantedge-solutions.co.uk

Advant**EDGE**

Online Hosting (Cloud Computing) means that the software and data are held on a remote server in the cloud. **This enables access from any Windows, Apple and Android device with an internet connection.** You are always running the latest version of the software and EDGE backs up your data. Also, you can optionally retrieve and store a local copy by FTP download. **Support** is included in the prices quoted.

No Capital Expenditure. Payment for the use of **AdvantEDGE** is via a leased term contract (3 or 5 years), payable annually in advance. The pricing is for one concurrent, trained user (i.e. more than one person can use the system, but only one at a time). Additional concurrent users are charged at £95 per annum and are able to use all AvantEDGE modules subscribed to. There is no maximum number of users.

We can offer telephone training by the hour which is particularly useful for getting you started, for new members of staff and refresher training.

The software pricing is banded by usage and full details are available upon request. The software **pricing** is banded by usage and full details are available upon request.

Price for the optional web portals and App's is an additional 20% of the annual fee.

The AdvantEDGE range

MODULE	*Prices starting from (per annum)
Agendas & Minutes	£134.00
Allotments	£134.00
Cemeteries (Epitaph)	£149.00
Facilities Bookings	£190.00
Finance	£190.00
Finance Lite	£116.00
Planning	£134.00
Street Furniture	£134.00
Customer Service (Clarity)	£134.00

*Prices correct as of January 2017

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