



# AdvantEDGE

AdvantEDGE Admin is available in two versions Admin & Admin+. With Admin you can record details of the Council structure, such as committees, members and officers, as well as having a diary facility for meetings and appointments. It acts as a control centre for efficient running of the Council as well as a communication hub for other AdvantEDGE modules. Admin+ provides agendas and minutes capability with a framework to enable the user to merely complete the content. Additional benefits of attendance records and a discussion history are included.



## Admin

- Committee definitions and Councillor membership
- Details of all Councillors, Staff, Officers and non-Councillors

## Diary

- Prepare a schedule of all meetings
- Flexible diary reports, e.g. meeting date report for an individual Councillor or Committee
- Appointments
- Visual calendar and diary

## Admin+

- Lists of agenda subjects maintained on a committee basis and used to create agendas
- Further information can simply be added to the subject prior to producing the agenda
- Different headers and footers can be created for different Committee agendas
- Existing agendas can be used and then altered to create new agendas quickly

## Items produced include

- Agendas
- Minutes
- Action Lists
- Councillors' meeting diaries

## Minutes

- Can choose to use the agenda layout or a previous set of minutes for writing the new minutes
- Confidential sections can be identified and printed separately
- Different headers and footers can be created for different Committee minutes
- Record the attendance of Councillor members
- Flexible searching and reporting

## Action Lists

- Produces Action Lists and allows these to be carried forward or completed as required
- All documents and reports are easily exported to PDF/Word/Excel or emailed directly to recipient



# AdvantEDGE

**Online Hosting (Cloud Computing)** means that the software and data are held on a remote server in the cloud. **This enables access from any Windows, Apple and Android device with an internet connection.** You are always running the latest version of the software and EDGE automatically backs up your data daily at no extra cost. Also, you can optionally retrieve and store a local copy by FTP download. **Support** is included in the prices quoted.

**No Capital Expenditure.** Payment for the use of **AdvantEDGE** is via a leased term contract (Monthly, 1, 3 or 5 years). The pricing is for one concurrent, trained user (i.e. more than one person can use the system, but only one at a time). Additional concurrent users are charged from £108 per annum and are able to use all AvantEDGE modules subscribed to. There is no maximum number of users.

We can offer onsite or telephone training by the hour which is particularly useful for getting you started, for new members of staff and refresher training.

The software **pricing** is banded by use (e.g. total income, number of allotments etc.) and full details are available upon request.

Price for the optional web portals and Apps is an additional 20% of the annual fee.

## The AdvantEDGE range

MODULE	*Prices starting from (per annum)
Admin+ (Agendas & Minutes)	£138.00
Allotments	£138.00
Asset Manager	£138.00
Epitaph (Cemeteries)	£153.00
Facilities Bookings	£195.00
Finance	£120.00
Planning	£138.00
Playgrounds	£138.00
Service Manager (Jobs & Timesheets)	£138.00

Monthly contracts are available, starting from £20 per month

\*Prices correct as of January 2018, excluding VAT

## Online Hosting



Cloud Computing



Secure Software and Data Centre



Personal Computers



Tablets



Smartphones